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# **The Life Cycle of a Sponsored Program**

# Key Roles

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- Principal Investigator (PI)
- Department Administrator
- Division of Sponsored Programs (DSP)
- Grant Accounting Office (GAO)
- Compliance offices (IRB, IACUC, COI, Export, Data Security)

# Let's set the stage

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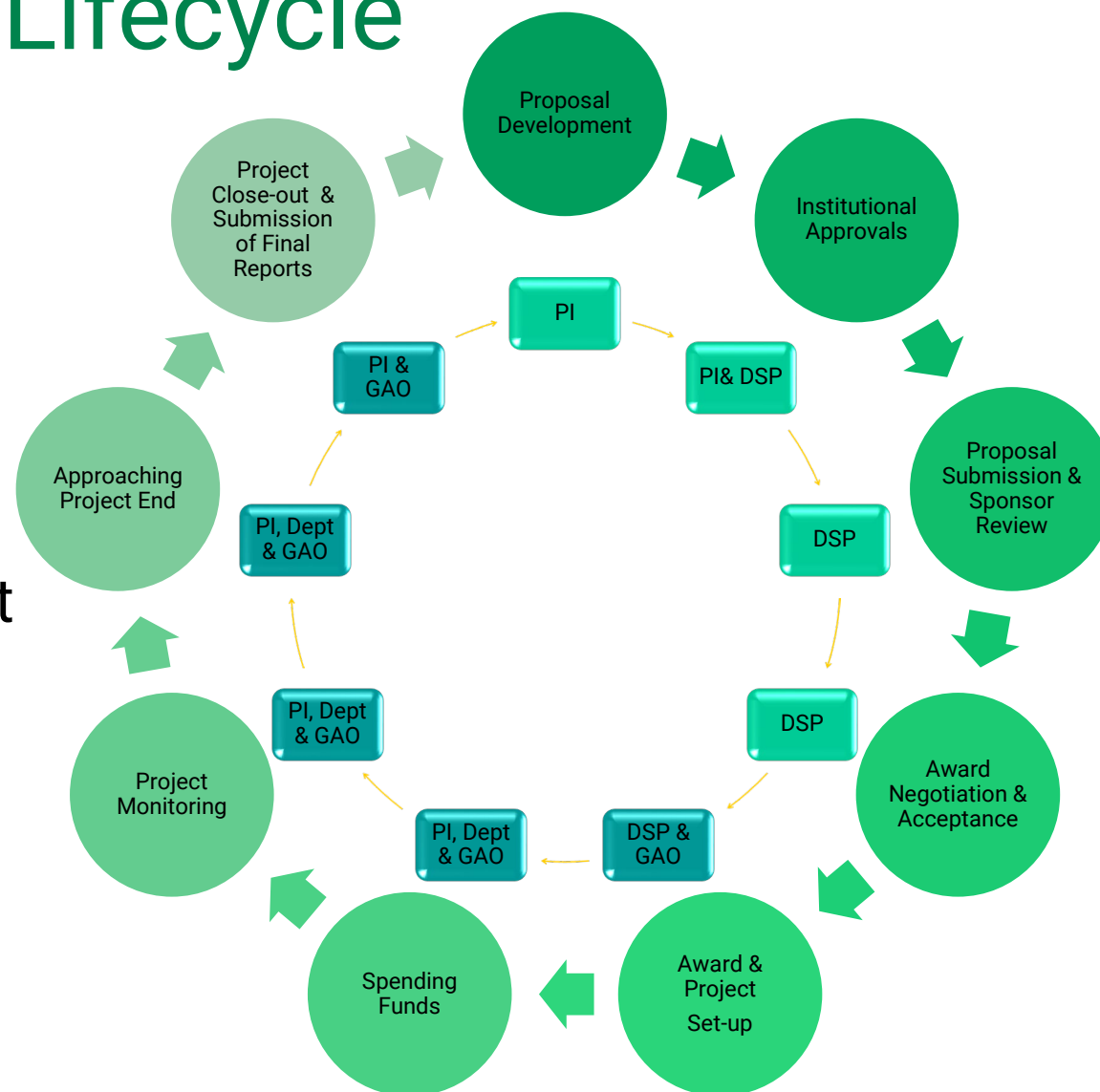
Imagine you're a PI who's just been told, 'Congratulations, your grant is funded'—and then everything stalls because the money can't move, the team can't hire, and reports are already late.'

That gap between great science and real impact is where research administration lives.

Now let's look at the research life cycle end-to-end, and to see where strong administration protects our investigators, our institution, and our funding future.

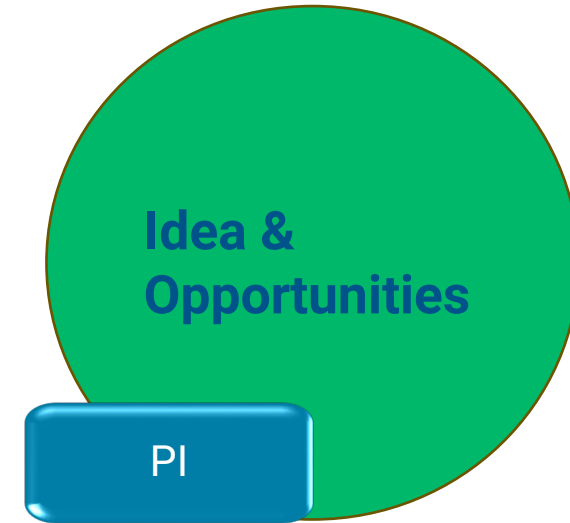
# Sponsored Research Lifecycle

- Idea & opportunity identification
- Proposal development & internal review
- Submission & negotiation
- Award setup & award management (financial & compliance)
- Reporting & closeout



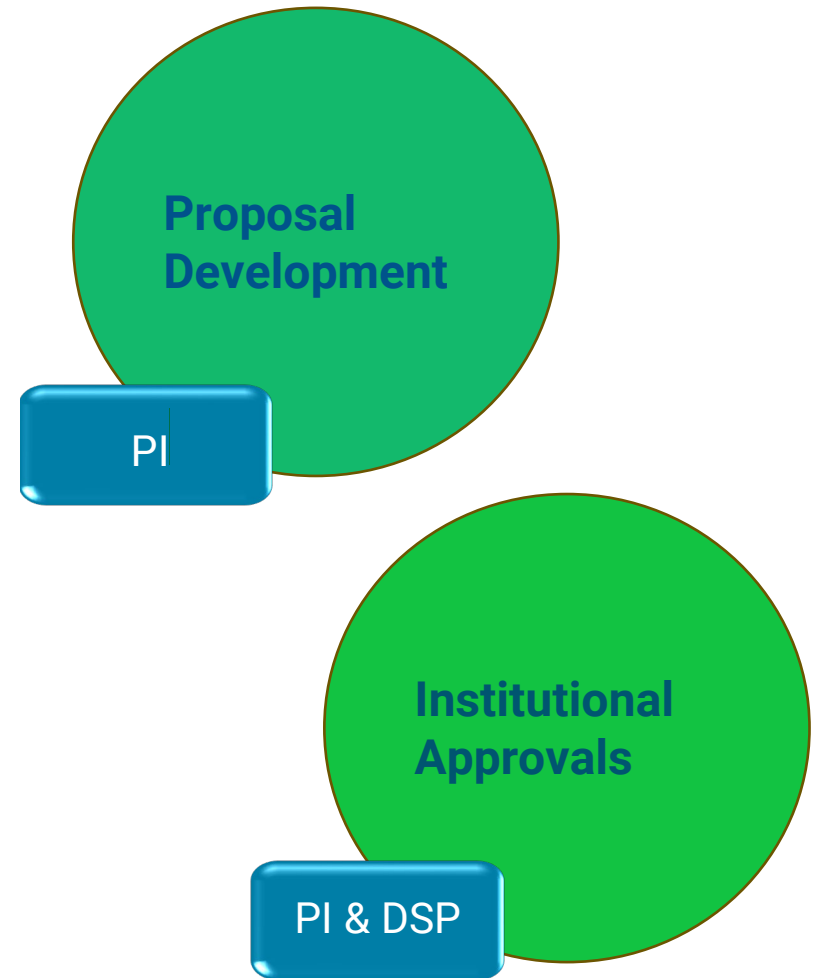
# Idea & Opportunity Identification

- The Principal Investigator (PI) identifies a research idea and formulates the research question.
- The PI seeks out potential funding sources.



# Proposal Development & Internal Review

- PI develops proposal based on the sponsor's call for proposal or notice of funding opportunity (NOFO)
- Route internally for department/college and central review
- Ensure compliance requirements are met before submission



# Submission, Review & Negotiation

- Division of Sponsored Programs (DSP) submits proposal or authorizes PI submission
- Sponsor reviews, requests clarifications, negotiates, and issues an award/agreement
- DSP negotiates terms and conditions, intellectual property, publication, data, and other items



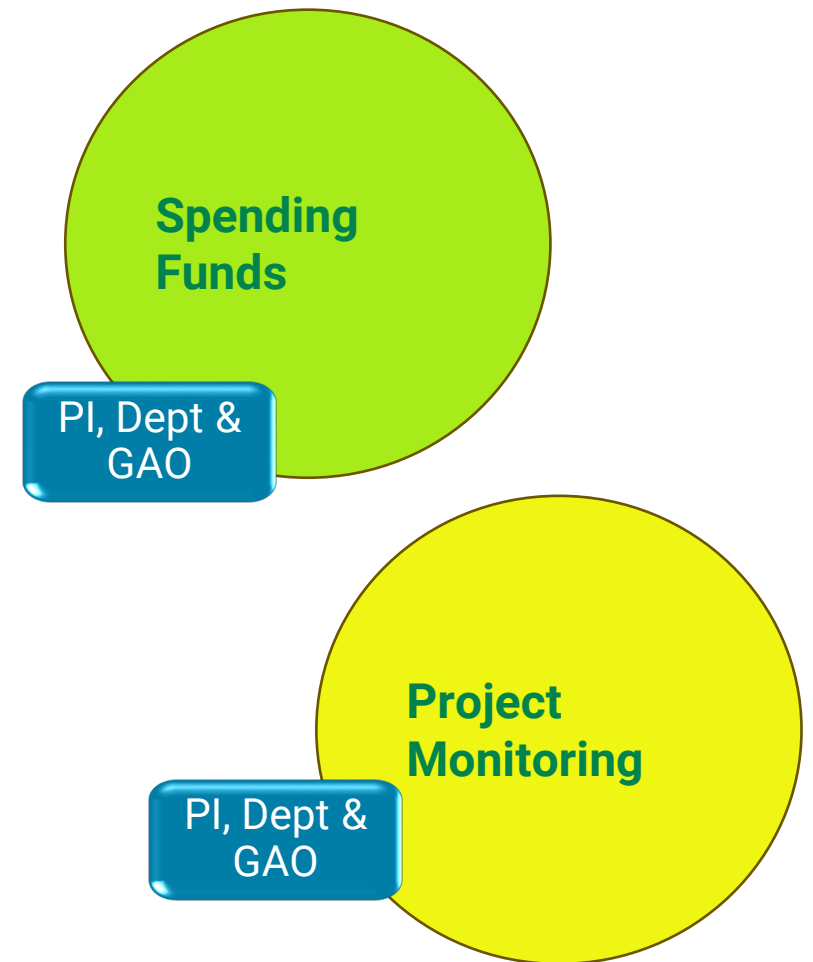
# Award Set-up & Activation

- Accept award and/or execute agreement
- Create MFK for new award
- Communicate award details, restrictions, and MFK PI and department



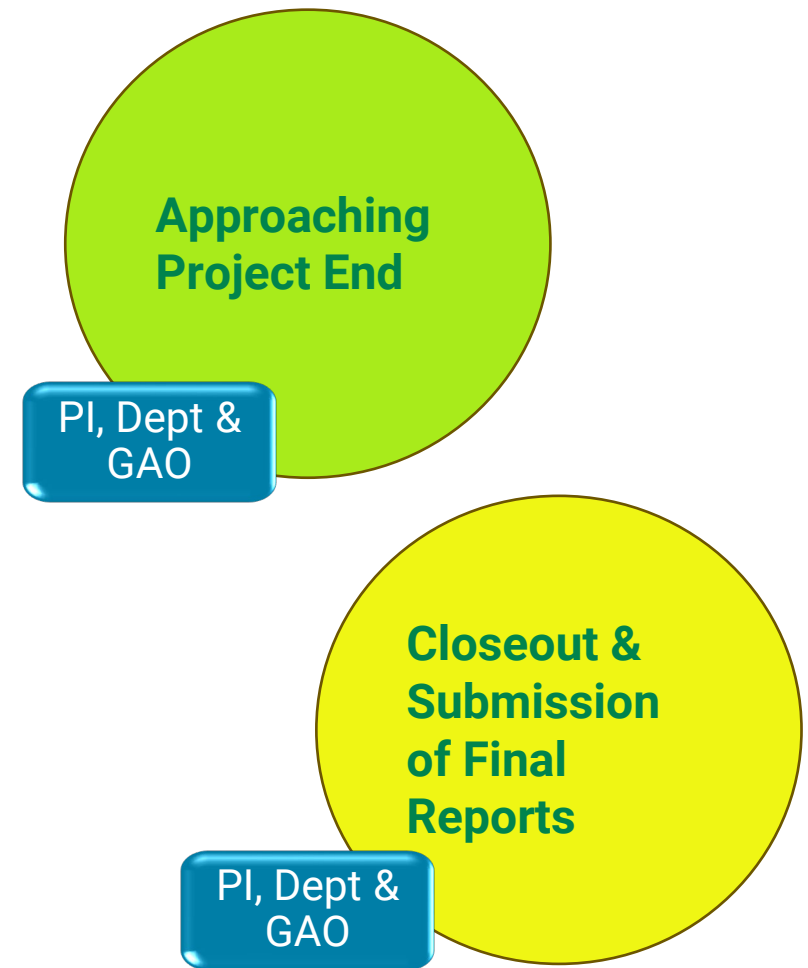
# Award Management

- Monitor spending, effort, and subrecipients
- Maintain documentation for audits and internal reviews



# Closeout & Reporting

- Close subawards, finalize payroll, and clear encumbrances
- Prepare and submit financial and technical reports on schedule
- Complete final financial report, final technical report, final property report, and other reports as required



# References and additional information

- GAO website
  - [gao.fo.uiowa.edu](http://gao.fo.uiowa.edu)
- Contact us
  - [gao.fo.uiowa.edu/contact-us](http://gao.fo.uiowa.edu/contact-us)

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