

NIH NRSA Childcare Reimbursement Request Form

Background: NIH has begun providing childcare cost support to recipients of full-time NRSA fellowships and predoctoral and postdoctoral trainees on NRSA institutional research training awards. See NIH Notices [NOT-OD-24-116](#) and [NOT-OD-25-009](#) for additional information. NIH has also issued [FAQs](#) with clarifying policy information.

Request Form Purpose: The purpose of this form is to provide guidance on obtaining the required information to request reimbursement of eligible childcare expenses necessary to meet audit requirements.

Eligibility:

- Each fellow or trainee may receive a maximum of **\$3,000 per budget period** for childcare costs, if awarded.
- Childcare costs are permitted for dependent children living in the eligible fellow or trainee’s home from birth **under the age of 13, or children who are disabled and under age 18**. This is inclusive of foster/adoption and part-time custody situations where the child is of appropriate age.
- Eligible childcare under the childcare cost is care that is **licensed and/or regulated by state and/or local authorities***, including, but not limited to:
 - Childcare at a day camp, nursery school, or by a private sitter
 - Before- or after-school care, pre-schools
 - Licensed day care centers
 - Summer or holiday day camps

*Please contact Iowa Department of Human Services if you are unsure of your childcare provider’s status.

Please complete the following section (all fields required):

Date of request:	
NRSA federal award number:	
U Iowa G/P number:	
Budget period:	
NRSA fellow/trainee name:	
Name of child/ren and age:	
Childcare provider name:	
Maximum available per budget period:	\$3,000.00
Amount requested to date this budget period:	
Amount remaining to request this budget period:	
Amount of this request:	

Please attach a copy of daycare receipt or other financial statement from childcare provider, including dates of service and amounts paid to this form. Dates of service must be within the budget/appointment period.

I have read the NIH Notices and FAQs referenced above and confirm the amounts being requested are eligible for reimbursement according to NIH policy. I also understand NRSA childcare reimbursements are considered taxable income and should be reported as such on personal tax returns.

Fellow/Trainee Signature

Date